



UNIVERSITY OF CALIFORNIA, MERCED
Catcard Office

Refund Request

5200 N. Lake Rd., Merced, CA 95344 / Phone: (209) 228-2228/email: catcard@ucmerced.edu
Complete all information and sign your request. Incomplete forms will not be processed.

ALL REFUNDS WILL BE SUBJECT TO A \$5 PROCESSING FEE.
Balance is only refundable upon disassociation from the
University.

Personal Information

UCM Catcard ID Number \_\_\_\_\_ Date \_\_\_\_\_
Last name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_
Phone number(s) \_\_\_\_\_ E-mail address \_\_\_\_\_
Address \_\_\_\_\_
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
Explanation \_\_\_\_\_

I certify that I am the above named person and the information I have provided is accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only:

Plan 11-50 \$ \_\_\_\_\_ Processing Fee...\$5 Refund to patron \$ \_\_\_\_\_
Catcard Approval \_\_\_\_\_ Date \_\_\_\_\_

Business & Financial Services

Debit FAU 115558 Reference \_\_\_\_\_ Total \$ \_\_\_\_\_
Credit FAU 266101 2A 66101 Total \$5
BFS Approval \_\_\_\_\_ Date \_\_\_\_\_

For Cashiering's Use Only:

Approved by:

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Processed by:

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_

CashNet Refund Transaction #: \_\_\_\_\_ Refund Date: \_\_\_\_\_ Refund Amount: \_\_\_\_\_

**Processing Information**

- Refundable plan (CatDollars) only upon disassociation from the University.
- Processing time is the time it takes our office to prepare your request form.
- Processing time doesn't begin until complete form is received and only when all holds are cleared.
- We cannot guarantee your refund check's arrival or the time it will take to reach its destination once it has left our office.
- All refunds will be subject to a \$5 processing fee.
- Original refund request form must be come complete, sign and return to the below address:

UC Merced  
Catcard Office  
KL 111A  
5200 N. Lake Rd.  
Merced CA 95344