**View order status**

1. Go to [icatcard.ucmerced.edu](http://icatcard.ucmerced.edu) or click on the link that was sent to you.

2. On the email click on View Status.

3. Or on the link click on **Name Tag**

4. Click on **Order Status**.

5. Log in.
   - *Once log in, you will be able to see all your orders and the status of each.*
   - *You can also view each one by click on the view button.*
Nametag Approval

Go to [icatcard.ucmerced.edu](icatcard.ucmerced.edu) or click on the link that was sent to you

1. Approve using the email link.
   a. Click on the “view order to approve or deny” icon
   b. Approve or Deny.

2. Approve via icatcard link.
   a. Go to icatcard.ucmerced.
   b. Click on MSO Icon.

Enter the order number. *(The order number can be found in the e-mail).*